

California Board of Registered Nursing

Minimum Requirements for Temporary Licenses To Be Issued at Board Office

1. **Application** – Completed endorsement and TL application.
2. **Verification of License** – Proof of clear and active RN license from state of endorsement submitted via:

Sealed envelope from State Board of Nursing, or
Nursys verification system (Allow 7 working days for receipt)
3. **Fingerprints** – Completed for criminal background check via:

Two completed fingerprint cards, or
Live Scan fingerprint form
4. **Applicable Fees** – Check or money order in U.S. currency. Cash transactions require exact change.
5. **No Related Convictions** – Prior convictions that are serious will prevent issuance of a TL at the Board office. A complete explanation and supporting documents are required for all convictions, and without such documentation, TLs will not be issued even if convictions may be minor.

Additional Notes:

- **Out-of-country Education.** If you were not educated in the United States, you are required to provide a verification of license from the state where you passed the NCLEX or SBTPE licensing examination, as well as from your current state of licensure, if they are different.
- **Canadian Graduates.** If you passed the 5-part Canadian examination and were licensed in Canada prior to 1980, you will need to provide verification from your Canadian province in order for California to accept it for endorsement licensure.
- **Application Mailed to Board.** If you mailed your endorsement and TL applications to the Board, and you now wish to obtain a TL at the Board office in person, allow 4 weeks for the processing of your file before coming to the Board. (Processing times may vary depending on workload volumes.) The Board does not have sufficient staff at this time to search for documents that may be pending at various stages, such as the mail room, cashiering, file room, etc.
- **Priority Mail.** Overnight and priority mail do not receive expedited service at the Board. All mail is taken in order of date received. Staff cannot search for overnight or priority mail if you come to the Board office to obtain a TL.